



MECHANIC I

CLASSIFICATION

Non -Exempt

REPORTS TO

Mechanic II and Road Foreman

JOB SUMMARY

Under moderate supervision, performs skilled work in the maintenance and repair of gasoline, diesel, and alternative fuel powered automotive and related equipment. Work involves the performance of skilled tasks in the mechanical repair and maintenance of automobiles, light and heavy-duty trucks, motor graders, bulldozers, mowers, tractors, and other equipment utilized by the Department of Public Works.

- Repairs, rebuilds, and overhauls transmissions, differentials including front and rear end assemblies.
- Inspects, adjusts, and replaces necessary units and related parts, valves, pistons, piston rings, brakes, main bearing assemblies, cooling, and ignition and fuel systems.
- Repairs and overhauls engines, alternators, carburetors, clutches; replaces blades, axles, and springs.
- Repairs and overhauls air compressors, hydraulic systems, air-conditioning systems, and other specialized related equipment.
- Road tests equipment to locate defects and to check repair work. Does minor and major electrical work on automotive equipment, such as installing batteries, repairing, and adjusting lights, replacing alternators and starters and tracing electrical shorts; repairs automotive computer and electronic control systems, including electronic carburetors and fuel injection.
- Makes road calls, repairs vehicles when possible; maintains and repairs road service truck and auxiliary equipment; may operate equipment, change tires, and make service calls.
- May be on 24-hour call out for emergency situations.
- Performs other work as requested or required.

**Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. West Feliciana Parish is an Equal Opportunity Employer.*

EDUCATION/EXPERIENCE

- Ability to read and write with at least 3 years of experience as an automotive and/or heavy equipment mechanic preferred.
- Position requires a valid Driver's License and/or valid Commercial Driver's License (CDL) Class A, B, or C with appropriate endorsements.

KNOWLEDGE, SKILLS, ATTRIBUTES

- Knowledge in the principles and practices of operating and servicing specialized construction and maintenance equipment, applicable traffic laws and regulations governing automotive equipment operations, and knowledge of the work hazards and applicable safety precautions associated with assigned equipment and operation.
- Skilled in the operation of assigned equipment.



- Ability to detect needed repairs and to make necessary operation adjustments and to perform strenuous manual labor for extended periods, often under unfavorable weather and working conditions.
- Ability to establish and maintain effective working relationships with others and to understand and effectively carry out oral and written instructions.
- Ability to good work habits such as punctuality, reliability, preciseness, and dependability to effectively complete assigned tasks and contribute to the smooth operation of the department and division.

WORK ENVIRONMENT / PHYSICAL DEMANDS

The work environment conditions described here are representative of those an employee encounters while performing the essential functions of this job. This job operates in the field. Fieldwork will expose employee to inclement weather, loud noises, moving vehicles and machines, and dust and mud. Fieldwork may require protective clothing including helmet, gloves, goggles, and safety shoes.

While performing the duties of this job, the employee is regularly required to stand, walk, reach with hands and arms, operate tools or controls with hands, operate heavy-duty equipment, hear and talk. The fieldwork may also include walking on a variety of surfaces and negotiating obstacles with structures and construction sites, climbing ladders, crawling in confined spaces, bending and stooping. Employee must regularly lift and/or move up to 50 pounds. Employee must be able to drive a Parish vehicle.

OTHER DUTIES

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

ACKNOWLEDGEMENT OF JOB DESCRIPTION

This job description has been approved by all levels of management:

Manager: _____

HR: _____

Employee Signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee _____ Date _____